

## **Some key information that School Councils need from their School Administrator**

Administrators play a key part in the advisory and decision-making role that School Council members have. They provide important information to the Council about their school's successes, challenges and status on a variety of topics--some of these are:

- enrolment
- attendance
- courses and programming
- student progress
- discipline/behaviour
- field trips
- staffing
- policy
- student transportation
- renovations and resource allocation
- progress on school growth plan goals
- community contact (incoming and outgoing)
- school events

While information and updates on some of these topics would be needed monthly, others could be reported about on a less frequent schedule. For example:

### **Monthly**

- attendance
- discipline/behaviour
- progress on school growth plan goals
- community contact (incoming and outgoing)
- school events

### **First of the school year, mid-year and spring**

*(Note: there may be a need to have information provided and discussion held at other times on any of the following as details and situations change)*

- enrolment
- courses and programming
- student progress
- field trips
- staffing
- policy
- student transportation
- renovations and resource allocation

***When School Administrators and School Councils work together  
in the best interests of student engagement and success in learning,  
their combined leadership is powerful!***